DD/S 70-0438

C FEB 1970

R Y

F I L E

MEMORANDUM FOR: Chief, Logistics Services Division/OL

SUBJECT : Space Report - ADP Verification and Updating

REFERENCE : Memo dtd 21 Jan 70 to Directorate Representatives
for Space Utilization fr C/LSD/OL, same subject

1. Attached are corrected copies of the CRAMS applicable to the office of the DD/S, including the Support Services Staff.

2. Any questions may be referred to the undersigned,
quarters, extension

STAT

25X

Executive Officer to the
Deputy Director for Support

Att

EO-DD/S:WEB:es 2 Feb 70)
Distribution:
   Orig & 1 - Adse w/att (lists)
       1 - DD/S Subject w/ref (DD/S 70-0253) & w/background (DD/S 70-0320)
       1 - DD/S Chrono

DD/S

CONFIDENTIAL

DD/S 70-0320

23 January 1970

MEMORANDUM FOR: Executive Officer, DD/S

SUBJECT   : Space Report-ADP Verification
                  and Updating

REFERENCE   : Chief LSD, O/L Memorandum, same
                  subject, dated 21 January 1970

    1. Attached is a corrected copy of the CRAMS applicable to
the Support Services Staff.

    2. Space occupied by the DD/S personnel in the SIPS Task
Force is reflected in the MSD/OCS report.

25X1

                            Acting Chief, Support Services Staff

Attachment

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

21 January 1970

Chief, Support Services Staff, DD/S

T

Would you verify accuracy of the
attached Space Report, annotate correc-
tions, if any, and return to me before
6 February 1970.

EO-DD/S

T

EO-DD/S:WEB:es (21 Jan 70)
Distribution:
    Orig - Adse w/cy of DD/S 70-0253
        1 - DD/S Subject w/orig of DD/S 70-0253

DD/S 70-0253: Memo dtd 21 Jan 70 to Directorate Representatives for Space Utilization fr
                C/LSD/OL, subj: Space Report - ADP Verification and Updating

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM				
. UNCLASSIFIED		CONFIDENTIAL	x	SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	AO/O/DD/S ATTN.		
2			
3			
4			
5			
6			

x	ACTION		DIRECT REPLY		PREPARE REPLY
	APPROVAL		DISPATCH		RECOMMENDATION
	COMMENT		FILE		RETURN
	CONCURRENCE	x	INFORMATION		SIGNATURE

Remarks:

Note:

The DD/S Component copies have been
forwarded directly to each office A/O.

FOLD HERE TO RETURN TO SENDER	
FROM: NAME, ADDRESS AND PHONE NO.	DATE
C/Logistics Services Division/OL	20 Jan 70
UNCLASSIFIED	CONFIDENTIAL x SECRET

FORM NO. 237   Use previous editions
1-67   (40)

DD/S 70-0253

SECRET

21 JAN 1970

MEMORANDUM FOR: Directorate Representatives for Space Utilization

SUBJECT   : Space Report - ADP Verification and Updating

REFERENCE   : Memo dtd 8 Sep 69 to Directorate Representatives for
                  Space Utilization fr C/LSD/OL, same subj.

1.   Attached are two copies of the 20 January 1970 Computer Run
on Agency Metropolitan Area Space (CRAMS) for each component within
your Directorate.

2.   Kindly verify all data, cross out incorrect entries and write
in corrected information on both copies of the computer print-out
returning one copy to the Logistics Services Division, OL, (LSD/OL),
room 4E06, Headquarters Building, before 10 February 1970. The second
copy is for your files. Components are requested to add additional
data such as personnel figures and/or room numbers, etc., when appli-
cable, to the listing at this time. In several cases the particular
information desired from components is indicated on the computer
print-out.

3.   The Space Utilization Report is intended to serve your pur-
poses as well as the Office of Logistics; consequently, if a different
breakdown of the information is more useful, feel free to footnote
the feedback copy of the print-out. If sketches or other visual aids
are required, contact the Architectural Design Staff, LSD/OL, room 1J45,
Headquarters Building, extension [   ]   25X1
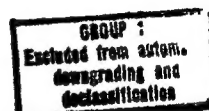
4.   Indicate on the LSD/OL feedback copy the name, room number,
and extension of the person to whom inquiries regarding the data may
be directed.
                                                                      25X1

                                    Chief, Logistics Services Division, OL

Att
  As Above

SECRET

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